



## **COVID 19 PRECAUTIONS**

- SANITISER STATIONS ON ENTRY AND EXIT TO HALLS
- SOCIAL DISTANCING WITHIN THE CLASSES MARKED OUT WITH COLOURED DANCE SPOTS.
- LIMITED CLASS SIZES
- CLEANING IN-BETWEEN EACH CLASS.
- NO ACCESSORIES USED DURING CLASSES.
- NO CHILD TO BE ALLOWED ENTRY TO ANY CLASS IF DISPLAYING SYMPTOMS OF COVID 19.
- WINDOWS OPEN FOR VENTILATION WHERE POSSIBLE.
- DESIGNATED AREA FOR JACKETS AND SHOES.
- PREMISES WILL UNDERGO FULL DEEP CLEAN BEFORE RE-COMMENCING IN SEPTEMBER.
- DROP AND COLLECTION TO BE COMMUNICATED CLEARLY TO GUARDIANS.
- NO WAITING AREA.

## **COVID-19 RISK ASSESSMENT**

<b>Department/Activity</b>	Extra-curricular Dance
<b>Who might be at risk?</b>	Dance staff and pupils
<b>Company contacts</b>	Kimberley Vowles KVAD

### **Assessment of risk rating**

The RISK FACTOR for each hazard is the residual risk AFTER existing controls have been considered. It is obtained by multiplying the PROBABILITY by the SEVERITY of the risk.

<b><u>PROBABILITY</u></b>	<b><u>SEVERITY</u></b>	<b><u>RISK FACTOR</u></b>
1. Very Low (rare/very unlikely)	1. Insignificant (nuisance/discomfort)	1 – 6 Low risk (Monitor)
2. Low (unlikely)	2. Minor (no time lost)	8-12 Medium Risk (Monitor, review and reduce risk where possible)
3. Medium (could occur/possible)	3. Moderate (time loss)	14-25 High Risk (further action required)
4. High (likely to occur/probable)	4. Significant (serious/incapacity to work)	
5. Very High (near certain to occur)	5. Major (death)	

HAZARD	WHO IS AT RISK?	EXSISTING CONTROLS (to reduce risk)	RISK RATING			IS THE RISK ADEQUATELY CONTROLLED? IF NOT,LIST FURTHER ACTION	DATE COMPLETED
			P	S	R		
Spread of COVID-19 (Coronavirus)	Dance staff Pupils	<p><b>Hand washing</b></p> <p>Hand washing facilities with soap and water available in all toilet areas on site.</p> <p>Alcohol based sanitiser based in each dance facility.</p> <p>Independent alcohol sanitiser provided for all teachers.</p> <p>Tissues supplied in each dance venue.</p> <p><b>Cleaning</b></p> <p>The school facilities are cleaned at the discretion of the school.</p>	3	4	12	<p><b>Hand washing</b></p> <p>All staff and pupils, to wash/sanitise hands on arrival and at the end of each class.</p> <p>Pupils also reminded to catch coughs and sneezes in tissues and dispose of tissues in lidded/pedal bins. Waste will be “double- bagged” when emptied. Tissues will be made available in the dance venues.</p> <p><b>Cleaning</b></p> <p>Dance staff to frequently clean and disinfecting objects and surfaces that are touched regularly, particularly in areas of high use such as door handles and light switches.</p> <p>Stereo and chair to be cleaned after each teacher has completed their lessons.</p> <p>Furnishings to be moved to limit the amount of surfaces.</p> <p>Coloured floor markers to be wiped down at the end of each class.</p>	

**Spread of COVID-19  
(Coronavirus)**

Dance staff  
Pupils

**Social Distancing**

Limit the number of children in any shared work area to comply with the 2m distance.

Recommended by Public Health England

**PPE Equipment**

Dance teachers will not require PPE, even if they are not always able to maintain a distance of 2 metres from others. Guidance focuses on implementation of ‘effective infection protection and control’ (hand washing, good respiratory hygiene, minimising contact and mixing)

3 4 12

**Social Distancing**

Teachers to stay behind a coloured line so to adhere to the 2m distance between them and the pupils.

Pupils reminded of importance of social distancing.

Coloured markers on the floor for the children to mark their dance space. 2m between each child. Look at larger space availability for dance classes.

**PPE Equipment**

PPE will be available in a very small number of cases by the school, including:

- If a pupil becomes unwell with symptoms of coronavirus whilst at school and needs direct personal care until they can return home. A face mask will be worn by the supervising adult if a distance of 2m cannot be maintained. If close contact with the pupil is necessary, then gloves, an apron and a face mask should be worn by the supervising adult. PPE will be used by first aiders when needed.

<p><b>Suspected case whilst on site</b></p>	<p>Dance staff Pupils</p>	<p>If a member of staff/pupil develops coronavirus symptoms (high temperature, new continuous cough, loss or change to sense of taste or smell)</p>	<p>3 4 12</p>	<p>KVAD to have designated room or isolated space outside available to isolate students until they can be collected. Window(s) to be opened for ventilation.</p> <p>After collection of pupil, designated room to be deep cleaned and notify the school immediately.</p> <p><b>Pupil</b></p> <ul style="list-style-type: none"> <li>• Parent/carer should be contacted to collect the pupil immediately</li> <li>• Should be moved immediately to designated room/ isolated outside space on their own. If a member of staff needs to stay with the pupil, they should ensure, where possible, that they remain 2m apart.</li> <li>• Make the pupil aware they should cough or sneeze into a tissue and put in lidded bin</li> <li>• Pupil must follow PHE guidance on self- isolation/ testing and not return to school until they have self-isolated for the appropriate time or had a negative test result.</li> </ul>	
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<p><b>Grouping of children/ staff</b></p>	<p>Dance staff Pupils</p>	<p>To minimise contact with other adults/pupils in order to reduce the risk of virus transmission</p> <p>AND</p> <p>Allow contact tracing, should there be an outbreak of COVID-19.</p>	<p>3 4 12</p>	<p>Staff to have their own marked section of space at the front of the room. Students to be placed on individual 'Boogie Spots' marking their distance from each-other. Each class shall have no more than 20 pupils-dependant on the space.</p> <p>Teachers to ensure pupils understand the new procedures re boogie spots.</p> <p>Bags, coats and lunch-boxes to be kept in classrooms. Students to use own water bottle. Remove all unnecessary furniture.</p> <p>Classrooms to be well ventilated (open windows and doors).</p>	
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<p><b>Student Conduct (Ignoring social distancing, spitting, coughing)</b></p>	<p>Dance Staff Pupils</p>	<p><b>Role of Teacher</b></p> <p>K Vowles will relay the adjustments to the school's behaviour policy during the phased reopening of schools.</p> <p>All pupils must adhere to the policy at all times</p>	<p>3 4 12</p>	<ul style="list-style-type: none"> <li>• KVAD behaviour policy will be adapted in line with the most recent DfE 'behaviour principles' and will take into consideration the changes:</li> <li>• School hygiene rules</li> <li>• Students moving around the studio</li> <li>• Use of toilets</li> <li>• Maintaining social distancing</li> <li>• Expectations if pupil feels unwell</li> <li>• Rules about coughing and spitting towards another person</li> </ul>	
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<b>Fire Evacuation Plan</b>	Dance Staff Pupils	<b>Fire safety</b>  Fire/emergency evacuation plans will be reviewed and modified in light of the new procedures for staff and pupils	2 5 10	The pupils will leave their room immediately through their nearest fire exit. <b>The immediate safety of staff and pupils is paramount and takes precedence over social distancing measures.</b>  Children must maintain 2m distancing when congregating	
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**Further information is available in the following DfE and Government documents:**

- Actions for educational and childcare settings to prepare for wider opening from 01 June 2020 <https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020>
- Coronavirus: implementing protective measures in education and childcare settings updated 12 May 2020 <https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings#effective-infection-protection-and-control>
- Preparing for the wider opening of schools from 1 June <https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-schools-from-1-june>
- Managing premises during the coronavirus outbreak Updated 18 May 2020: <https://www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak/managing-school-premises-which-are-partially-open-during-the-coronavirus-outbreak#other-points-to-consider>
- COVID-19: cleaning of non-healthcare settings Updated 26 March 2020 <https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>



